

# Nagpur Municipal Corporation, Nagpur

## Health Department

HD/MSU/MOH/2025 Date: 09/04/2025

### Advertisement on NMC Nagpur Website

Health Department, Nagpur Municipal Corporation, Nagpur is inviting applications for 4 contractual posts as mentioned in the table below, to work in Metropolitan Surveillance Unit of Nagpur. Interested candidates can apply by filling the Google Form by clicking on the link or the QR code given below.

<https://forms.gle/wakrWapMQqxbBzE79>



The applicant has to submit the hardcopy of the duly filled application form along with the self-attested photocopies of all the required documents in the office before date 24<sup>th</sup> April, 2025 at 5 PM. The applicant must have functional & valid Email ID and mobile number, as all the communication will be done via mail and NMC website. Candidates shortlisted by NMC Nagpur will be intimated by mail & message on mobile for interview & further procedure of contractual recruitment. Applicant must regularly check NMC website (<https://www.nmcnagpur.gov.in/public-notice>) for updates.

Last date for application and physical document submission is Date: Thursday, 24.04.2025

**Address:** Health Department, 5th floor, Nagpur Municipal Corporation, Mahanagarpalika Marg, Civil Lines, Nagpur-440001

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (Maximum per month)
1	<b>Entomologist</b> (Based on NOHP-PCZ'S ToRs)	1	Not exceeding 50 years*	<b>Essential Qualification: -</b> M.Sc. in Entomology / Zoology preferably Doctorate (PhD) in Medical Entomology.  <b>Experience required:</b> ≥ 5 years in the field of entomological investigations pertaining to Zoonotic TORs, diseases of public health importance during surveillance in India.	Rs 75,000
2	<b>Veterinary Officer</b> (Based on IDSP Veterinary officer's ToRs)	1	Not exceeding 50 years*	<b>Essential Qualification: -</b> A Post graduate Veterinary degree from a recognized university in Veterinary Public Health or Veterinary Epidemiology or Veterinary Medicine or Veterinary Microbiology or Veterinary preventive medicine or Veterinary Pathology. WITH Registration in the Veterinary Council of India or Veterinary Council of States. <b>Experience required:</b> ≥ 5 years post qualification experience in Veterinary Public health or Veterinary Epidemiology or Animal Health. Relevant experience in public health, preferably in disease surveillance and outbreak investigations.	Rs 75,000

3	<b>Food safety expert</b> (Based on Food microbiologist – PM ABHIM's AMR ToRs)	1	Not exceeding 40 years*	<b>Essential Qualifications:</b> Either i or ii i. Bachelor's science degree with nutrition/microbiology as one of the subjects from a recognized university. ii. Masters in Applied Nutrition or Microbiology or Medical Microbiology from a recognized university <b>Experience required:</b> ≥ 5 years' experience in Microbial hygiene indicators of food safety after acquiring Bachelor's degree OR ≥ 3 years' experience in Microbial hygiene indicators of food safety after acquiring Master's degree <b>Desirable:</b> Prior experience of working in lab for isolation and identification of food pathogens.	Rs 50,000
4	<b>Multipurpose Assistant</b> (Based on PM-ABHIM's AMR ToRs)	1	Not exceeding 30 years*	<b>Essential Qualifications:</b> Graduate Degree from a recognized University/Institute Experience required: <b>Essential:</b> 1. ≥ 3 years relevant experience preferable in health programme. Must have working Knowledge and experience in Computer Application <b>Desirable:</b> 1) Typing speed 40 WPM minimum Stenography speed 80 WPM Knowledge of filing, Indexing, drafting and document management.	Rs 25,000

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Medical Officer Health  
Nagpur Municipal Corporation

**Terms & Conditions for the Different Contractual Posts to be appointed in  
Metropolitan Surveillance Unit, Nagpur on contract basis**

1. Candidate has to fill Google form, they will get response copy on their email ID and has to submit physical copy of filled form and self-attested copies of Educational & experience certificates to office, those only are considered valid and those received by post at the concerned office within given time will be considered valid. Also note that NMC has not given the right to any person or any other organization to sell or accept applications
2. Candidate shall bear the experience which is corresponding to the post applied for.
3. Candidate shall bear the prescribed qualification for selected posts.
4. Candidates having higher qualification will get the preference.
5. In terms of experience, private and government experience will be considered.
6. Authenticated and valid experience certificates will only be considered.
7. Candidate appointed on contract basis will not be able to claim the regular service of the corporation.
8. The candidate, if selected will have to submit contract agreement on bond paper of Rs.100/- to Rs.500/- in NMC format.
9. Candidate will not be given any other kind of allowance except applicable fix remuneration.
10. The contract is for initially specific period of 6 months and will be continued depending on the approval of funds.
11. No administrative or financial rights of NMC will be granted to selected candidates during the contract period.
12. If the work of a contractual candidates is unsatisfactory during the contract period, the appointment of such candidates on contract basis will be terminated without any prior notice.
13. Candidates have to ensure that they fulfill all the qualifications and conditions of the post applied for.
14. Candidates will be disqualified at any point of time if they are found to be not fulfilling the prescribed qualifications and conditions.
15. Correspondence address & contact details should be clear and complete.
16. Selected candidates should be present for further selection procedure with Certificates of Educational Qualification, Professional Qualifications, Marksheets, Certificate of Experience. (Original copies and attested Xerox copies.)
17. Candidates have to be present at the place of selection at their own cost.
18. Candidates will be disqualified if they are found to have submitted incorrect information / certificates / documents or withheld any information at any time after the commencement of selection process or appointment. Also, if the appointment is made, their contract appointment will be terminated without any prior notice.
19. Nagpur Municipal Services (Access to services as classification of services) Rules 2023 will not be applicable to the selected candidate after appointment.
20. The administration reserves the right to terminate the services of candidates appointed on contract basis without prior notice.
21. As the service of the candidates working during the contract period is temporary, their service will not be considered for seniority or the service will not be given priority for seniority.
22. If a candidate attempts to exert pressure at any stage of recruitment or is found to have resorted to improper means or to arrange for imposters, he will be disqualified from the selection.
23. Candidates are been advised to beware of the promise of getting a job through a person who pretends to be a mediator for NMC.
24. The Nagpur Municipal Commissioner has the power to stop the contractual recruitment process at any time or at any stage for administrative or other reasons.
25. Candidates will be considered on merit but final decision will be taken by the administration.
26. If a candidate submits any documents after the prescribed time, those documents will not be considered and his application will be deemed ineligible.

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